



EAST JEFFERSON FIRE RESCUE

JEFFERSON COUNTY FIRE PROTECTION DISTRICT NO. 1 BOARD OF COMMISSIONERS

In Person

ST 1-1 9193 Rhody Dr. Chimacum, WA

VIRTUAL MEETING

<https://us06web.zoom.us/j/89551714887>

Call 1 (253) 205-0468
6:00 P.M.

AGENDA

September 20, 2023

CALL TO ORDER (6:00 P.M.)

PLEDGE OF ALLEGIANCE

1. Agenda Changes

2. Consent Agenda

A. Approve Minutes from the August 16, 2023 Regular Meeting TAB 2A

B. **Financial Reports** TAB 2B

Vouchers

1. Approve General Fire expenditure warrants dated August 15, 2023, August 29, 2023 and September 6, 2023 totaling **\$175,011.77**
2. Approve EMS expenditure warrants dated August 15, 2023, August 29, 2023 and September 6, 2023 totaling **\$26,611.33**
3. Approve payroll expenditure warrants dated August 17, 2023 and September 1, 2023 totaling **\$759,391.43**
4. Approve transfer from EMS cash to EMS investment August 16, 2023 for **\$800,000**
5. Approve transfer from General Fire cash to General Fire investment August 16, 2023 for **\$1,500,000**

3. Correspondence – included in Drop Box TAB 3

4. Public Comment – *(for items not on agenda, 3 minutes per person)*

5. Presentations –
Port Townsend Police Department

6. Announcements and Acknowledgements

- B. Fire Prevention Week, October 9-14, 2023;
EJFR Coordinating - *Fire Rescue Fest* on Oct 14, 2023, Location:
City Hall/Memorial Field; Badge Ceremony

7. **Staff Reports** TAB 7
Chief Black
Assistant Chiefs: Brummel, Operations & Training
Tracer, Support Services
PIO/HR Activities
Finance
MSO
Battalion Chiefs
8. **Committee/Workgroup Reports** TAB 8A
A. Budget Committee - Schedule Oct Budget Workshop
B. Facilities Committee
C. Data Group
9. **Local 2032 Report**
10. **Public Comment –** *(for items on the agenda, 3 minutes per person)*
11. **Old Business**
A. Strategic Plan – Implementation Tool (Informational) TAB 11A
B. Quilcene ALS Contract – (action needed) TAB 11B
C. Harrison House – (update)
D. Deputy Chief – Contract Review (informational) TAB 11D
12. **New Business**
A. Policy/SOG Updates – (None)
B. 2023 Budget Reallocation TAB 12B
C. Marine ILA between PLFR/NKFR – Boat Purchase (action needed) TAB 12C
D. Resolution 23-09 Surplus District Owned Equipment TAB 12D
13. **Upcoming Topics/Events**
- FF 2
 - Administrative Reorganization
 - Implementation of Sharepoint
 - CARES 2023 Budget Amendment
 - Marine Program Enhancement
 - Annual Work Plan Development
 - Board for Volunteer Updated Policy, SOGs and Audit
 - Promotional Ceremony, 10/13/23
 - Fire Rescue Fest, 10/14/23
 - Drug Free Workplace SOG update
 - Surplus of Equipment – Marine Vessel, Ambulance

Good of the Order –
Adjournment

Any attached documentation is subject to change without notice, as additions/deletions may be required. Confidential information will be excluded from public viewing