



EAST JEFFERSON FIRE RESCUE

JEFFERSON COUNTY FIRE PROTECTION DISTRICT NO. 1 BOARD OF COMMISSIONERS

In Person

ST 6 - 9193 Rhody Dr. Chimacum, WA

VIRTUAL MEETING

<https://us06web.zoom.us/j/87867559242>

3:00pm

AGENDA

August 20, 2024

CALL TO ORDER (3:00 P.M.)

PLEDGE OF ALLEGIANCE

1. **Agenda Changes**

2. **Consent Agenda**

A. Approve Minutes from the July 16, 2024 Regular Board meeting TAB 2A

VOUCHERS

1. Approve General Fire expenditure warrants dated July 10, 2024, July 23, 2024 and July 29, 2024 totaling **\$227,517.49**
2. Approve EMS expenditure warrants dated July 10, 2024, July 23, 2024 and July 29, 2024 totaling **\$73,787.28**
3. Approve payroll expenditure warrants dated July 18, 2024 and August 2, 2024 totaling **\$809,374.88**
4. Approve 2nd Quarter Volunteer Stipend warrants dated July 24, 2024 totaling **\$7,669.00**

3. **Correspondence – In packet** TAB 3

4. **Public Comment –** *(for items not on agenda, 3 minutes per person)*

5. **Presentations –**
WSRB Presentation

TAB 5

6. **Announcements and Acknowledgements**

7. **Staff Reports -**

TAB 7

Chief Black
HR Manager
Exec. Asst/Dist. Secretary
MSO
Training Captain

Deputy Chief Brummel
Finance Manager
CRR Manager
Battalion Chiefs

- 8. Committee/Workgroup Reports**
- A. Budget Committee - *Did not meet*
 - B. Facilities Committee - *Did not meet*
 - C. Data Group - *Did not meet*
 - D. Community Risk Reduction TAB 8D
 - E. Apparatus Committee TAB 8E
- 9. JeffCom Report –** TAB 9
- 10. Local 2032 Report**
- 11. Public Comment –** *(for items on the agenda, 3 minutes per person)*
- 12. Old Business**
- A. Strategic Plan – Implementation Tool *(Informational)* TAB 12A
 - B. Lease for Administration Building *(update)*
- 13. New Business**
- A. Policy/SOG Updates –
 - 1. Policy 6012 Electronic Funds Transfer TAB 13A
 - B. Resolution 24-16 Surplus Equipment TAB 13B
 - C. Resolution 24-17 Banking Signatures TAB 13C
 - D. Resolution 24-18 Appointment of Claims Agent TAB 13D
 - E. RFP for IT Services TAB 13E
 - F. St 5 Engineering Report TAB 13F
 - G. Port of Port Townsend Land Use Update TAB 13G
 - H. St 7 Generator Update
 - I. EJFR Resident Homeowners Insurance Cancellation TAB 13I

Executive Session The Board will be going into executive session pursuant to RCW 42.30.140(b) relating to collective bargaining issues and negotiations

- 14. Upcoming Topics/Events** TAB 14
- Professional Development SOG (FF2, FO, etc.)
 - Administrative Reorganization
 - Implementation of Sharepoint
 - Annual Work Plan Development
 - Drug Free Workplace SOG update

Good of the Order –

Adjournment

****Any attached documentation is subject to change without notice, as additions/deletions may be required. Confidential information excluded from public viewing****