



# EAST JEFFERSON FIRE RESCUE

## JEFFERSON COUNTY FIRE PROTECTION DISTRICT NO. 1 BOARD OF COMMISSIONERS

### In Person

ST 1-1 9193 Rhody Dr. Chimacum, WA

### VIRTUAL MEETING

<https://us06web.zoom.us/j/6336091782>

Call 1 (253) 205-0468

Meeting ID 633 609 1782

6:00 P.M.

### AGENDA

March 15, 2023

**CALL TO ORDER (6:00 P.M.)**

### PLEDGE OF ALLEGIANCE

**1. Agenda Changes**

**2. Consent Agenda**

- A. Approve Minutes from the February, 15, 2023 Regular Meeting TAB 2A  
Approve Minutes from the March 7, 2023 Special Meeting
- B. **Financial Reports** TAB 2B

#### Vouchers

1. Approve General Fire expenditure warrants dated February 6, 2023, February 7, 2023, February 23, 2023, February 24, 2023 and March 7, 2023 totaling **\$224,721.77**
  2. Approve EMS expenditure warrants dated February 6, 2023, February 7, 2023, February 23, 2023, February 24, 2023 and March 7, 2023 totaling **\$51,876.89**
  3. Approve payroll expenditure warrants dated February 16, 2023 and March 2, 2023 totaling **\$723,014.45**
  4. Approve transfers from EMS cash to EMS investment February 9, 2023 **\$1,300,000**, and March 7, 2023 **\$600,000**
  5. Approve transfers from General Fire cash to General Fire investment February 9, 2023 **\$1,400,000**, and March 7, 2023 **\$700,000**
  6. Approve transfer from EMS Apparatus Fund cash to EMS Apparatus Fund investment February 9, 2023 **\$470,400**
  7. Approve transfer from Fire Apparatus/Building Fund cash to Fire Apparatus/Building Fund investment February 9, 2023 **\$176,500**
- 3. Correspondence –** included in Drop Box TAB 3
- 4. Public Comment –**
- 5. Presentations –**
- 6. Announcements and Acknowledgements –**

7. **Staff Reports** TAB 7  
**Chief Black**  
**Assistant Chiefs: Brummel, Operations & Training**  
**Tracer, Support Services**  
**PIO/HR Activities**  
**Finance**  
**MSO**  
**Battalion Chiefs**
8. **Local 2032 Report**
9. **Old Business**  
A. Station 1-2 (update)  
B. Fire Chief Job Description Update
10. **New Business**
- A. Policy Updates – (Action Required) TAB 10A  
  - Purchasing
  - Credit Cards
  - Smoke Detector SOG
  - District Assigned Vehicles SOG
  - Fire CARES SOG
- B. Strategic Plan – (Potential Action) TAB 10B  
  - Implementation Tool
  - Response Standards
  - Facilities Work Group
- C. Commissioner Districts Resolution 23-02 – (Potential Action) TAB 10C
- D. Ambulance Billing Fees Resolution 23-03 – (Potential Action) TAB 10D
- E. Surplus Equipment Resolution 23-04– (Potential Action) TAB 10E
- F. Quilcene ALS Contract – (Potential Action) TAB 10F
- G. Eligibility List – (Informational) TAB 10G
11. **Upcoming Topics/Events**
- Lieutenants Exam
  - FF 2
  - Budget Committee analysis and recommendations
  - Administrative Reorganization
  - Implementation of Sharepoint
  - CARES 2023 Budget Amendment
  - Marine Program Enhancement
  - OESD Contract
  - Annual Work Plan Development
  - Region 9 Workshop – March 25, 2023, CKFR (Zoom and In-person)
  - Fire Stats Class – May 15-17<sup>th</sup>, West Pierce Fire Rescue
  - Board for Volunteer Updated Policy, SOGs and audit
  - Fire Prevention Week, October 9-14, 2023
  - Promotional Ceremony

## **Good of the Order –**

### **Adjournment**

**\*\*Any attached documentation is subject to change without notice, as additions/deletions may be required. Confidential information will be excluded from public viewing\*\***