



# EAST JEFFERSON FIRE RESCUE

## JEFFERSON COUNTY FIRE PROTECTION DISTRICT NO. 1 BOARD OF COMMISSIONERS

### In Person

ST 1-1 9193 Rhody Dr. Chimacum, WA

### VIRTUAL MEETING

<https://us06web.zoom.us/j/89551714887>

Call 1 (253) 205-0468

6:00 P.M.

### AGENDA

December 20, 2023

### CALL TO ORDER (6:00 P.M.)

### PLEDGE OF ALLEGIANCE

#### 1. Agenda Changes

#### 2. Consent Agenda

A. Approve Minutes from the November 15, 2023 Public Budget Hearing TAB 2A and Regular Board meeting.

#### B. Financial Reports

TAB 2B

#### Vouchers

1. Approve General Fire expenditure warrants dated November 7, 2023, November 21, 2023, November 28, 2023, November 30, 2023 and December 8, 2023 totaling **\$224,675.23**
2. Approve EMS expenditure warrants dated November 7, 2023, November 21, 2023, November 28, 2023 and November 30, 2023 totaling **\$70,143.89**
3. Approve payroll expenditure warrants dated November 2, 2023, November 17, 2023 and December 4, 2023 totaling **\$1,085,598.46**
4. Approve transfer to 2019 LTGO Fund from General Fire Fund for payment of **\$28,111.25** interest and **\$300,000.00** principal to US Bank December 1, 2023
5. Approve transfer from EMS cash to EMS investment November 2, 2023 **\$500,000** and November 15, 2023 **\$2,000,000**
6. Approve transfer from General Fire cash to General Fire investment November 15, 2023 **\$2,500,000**

#### 3. Correspondence – included in Drop Box

TAB 3A

#### 4. Public Comment – (for items not on agenda, 3 minutes per person)

#### 5. Presentations –

Guest: City of PT DCD Emma Bolin

#### 6. Announcements and Acknowledgements

A. Kathryn Chapman (FF Chapman's sister) has signed on as an Admin Volunteer

B. Promotions:

C. FF/EMT Gavin Williams recently completed his probationary requirements

D. CARES Award

TAB 6D

- E. PM Schuman – Leader Article TAB 6E
7. **Staff Reports -** TAB 7  
 Meeting Attendance Discussion
- Chief Black**  
**Executive Chiefs: Brummel, Operations & Training**  
**Tracer, Support Services**
- PIO/HR Activities**  
**Finance**  
**District Secretary**  
**MSO**  
**Battalion Chiefs**
8. **Committee/Workgroup Reports**  
 A. Budget Committee - *Did not meet*  
 B. Facilities Committee - *Did not meet*  
 C. Data Group - *Did not meet*  
 D. CRR Group TAB 8D
9. **JeffCom Report** TAB 9
10. **Local 2032 Report**
11. **Public Comment – (for items on the agenda, 3 minutes per person)**
12. **Old Business**  
 A. Strategic Plan – Implementation Tool (*Informational*) TAB 12A  
 B. Fire Chief Contract – (*Potential Action*)  
 C. Erosion at Station 7 TAB 12C
13. **New Business**  
 A. Policy/SOG Updates  
     • District BVFF Policy/SOG TAB 13A  
 B. 2024 WFCAs Healthcare Application TAB 13B  
 C. EJFR/City of PT MOU Extension of Exhibit A – (*Informational*) TAB 13C  
 D. 2024 EJFR BOC Meeting Change Request  
 E. 2024 Board Chair/Vice-Chair Elections  
 F. Drone Funding – (*Potential Action*) TAB 13F  
 G. Surplus of Equipment – Marine Vessel, Ambulance - (*Informational*) TAB 13G  
 H. Fire Captain MOU, JD and Eligibility List – (*Informational*) TAB 13H  
 I. Resolution 23-13 Supplemental Budget Amendment TAB 13I

**Executive Session: Pursuant to RCW 42.30.110(l)(g) to review the performance of an employee.**

14. **Upcoming Topics/Events**
- Fire Rescue Fest 10/12/24
  - WFCAs Legislative Day – 1/23/24
  - Professional Development SOG (FF2, FO, etc.)
  - Administrative Reorganization
  - Implementation of Sharepoint
  - Marine Program Enhancement
  - Annual Work Plan Development
  - Drug Free Workplace SOG update

## **Good of the Order – Adjournment**

**\*\*Any attached documentation is subject to change without notice, as additions/deletions may be required. Confidential information will be excluded from public viewing\*\***