



EAST JEFFERSON FIRE RESCUE

JEFFERSON COUNTY FIRE PROTECTION DISTRICT NO. 1 BOARD OF COMMISSIONERS

In Person

ST 6 - 9193 Rhody Dr. Chimacum, WA

VIRTUAL MEETING

<https://us06web.zoom.us/j/87867559242>

3:00pm

AGENDA

December 17, 2024

CALL TO ORDER (3:00 P.M.)

PLEDGE OF ALLEGIANCE

1. Agenda Changes

2. Consent Agenda

- A. Approve Minutes from the November 19, 2024 Regular Board Meeting TAB 2A
Approve Minutes from the November 19, 2024 Public Budget Hearing

Vouchers

- Approve General Fire expenditure warrants dated November 15, 2024, November 25, 2024, November 26, 2024, and December 6, 2024 totaling **\$226,530.87**
- Approve EMS expenditure warrants dated November 15, 2024, November 25, 2024, November 26, 2024, and December 6, 2024 totaling **\$20,429.84**
- Approve payroll expenditure warrants dated November 19, 2024 and December 4, 2024 totaling **\$770,199.66**
- Approve Debt Service (LTGO 2019 Bond) principal and interest payment dated December 1, 2024 totaling **\$326,311.25**

3. Correspondence –

TAB 3

4. Public Comment – (for items not on agenda, 3 minutes per person)

5. Presentations –

- A. Chief Black/Lt. White - EJFR Staffing/Overtime Review TAB 5A
B. Chief Brummel – Vector Check-It Presentation TAB 5B

6. Announcements and Acknowledgements

Navy CDR. Justin Pickworth – Acknowledging Support from NAVY SAR

7. Staff Reports -

TAB 7

Chief Black
HR Manager
Exec. Asst/Dist. Secretary
MSO
Training Captain

Deputy Chief Brummel
Finance Director
CRR Manager
Battalion Chiefs

- 8. Committee/Workgroup Reports**
 A. Budget Committee - *budget complete.*
 B. Data Group - *Did not meet*
 C. Community Risk Reduction – *Did not meet in November*
 D. Apparatus Committee TAB 8D
 E. Facilities Committee – *Did not meet*
- 9. JeffCom Report –** TAB 9
- 10. Local 2032 Report**
- 11. Public Comment –** *(for items on the agenda, 3 minutes per person)*
- 12. Old Business**
 A. Strategic Plan – Implementation Tool *(Informational)* TAB 12A
 B. St 5 Update
- 13. New Business**
 A. Policy/SOG Updates TAB 13A
 1. Policy 2002 Staffing Draft 2025
 2. SOG 2002a Staffing Draft 2025
 3. Policy 7003 Health and Safety Program
 4. Policy 5011 Per Diem Paramedic Staffing
 5. SOG 5011a Per Diem Paramedic Responsibilities
 6. SOG 1002a Public Records Disclosure
 7. SOG 2000I OT and Callbacks Draft 2025
 8. SOG 3000a Use of District Properties
 B. 2025 Administrative Work Plan TAB 13B
 C. 2025 Programs, Projects and Committees TAB 13C
 D. 2024 Annual Report
 E. 2025 Training Plan TAB 13E
 F. Resolution 24-24 New Depository and Signatures TAB 13F
- 14. Upcoming Topics/Events** TAB 14
- Professional Development SOG (FF2, FO, etc.)
 - Implementation of Sharepoint
 - Drug Free Workplace SOG update

Good of the Order –

Adjournment

****Any attached documentation is subject to change without notice, as additions/deletions may be required. Confidential information excluded from public viewing****