



EAST JEFFERSON FIRE RESCUE

JEFFERSON COUNTY FIRE PROTECTION DISTRICT NO. 1 BOARD OF COMMISSIONERS

In Person

ST 6 - 9193 Rhody Dr. Chimacum, WA

VIRTUAL MEETING

<https://us06web.zoom.us/j/87867559242>

3:00pm

AGENDA

February 20, 2024

CALL TO ORDER (3:00 P.M.)

PLEDGE OF ALLEGIANCE

1. Agenda Changes

2. Consent Agenda

A. Approve Minutes from the January 17, 2024 Regular Board meeting. **TAB 2A**

B. Financial Reports **TAB 2B**

Vouchers

1. Approve General Fire expenditure warrants dated January 9, 2024, January 16, 2024, January 22, 2024, January 31, 2024 and February 6, 2024 totaling, **\$559,766.12**
2. Approve EMS expenditure warrants dated January 9, 2024, January 16, 2024, January 22, 2024, January 31, 2024 and February 6, 2024, totaling **\$62,650.87**
3. Approve payroll expenditure warrants dated January 18, 2024 and February 2, 2024 totaling, **\$727,393.54**
4. Approve transfer from EMS cash to EMS investment February 5, 2024 for **\$600,000**
5. Approve transfer from EMS Capital cash to EMS Capital investment February 5, 2024 for **\$2,000**
6. Approve transfer from Fire Capital cash to Fire Capital investment February 5, 2024 for **\$440,000**
7. Approve transfer from General Fire cash to General Fire investment February 5, 2024 for **\$300,000**

3. Correspondence – included in Drop Box **TAB 3**

4. Public Comment – *(for items not on agenda, 3 minutes per person)*

5. Presentations –

6. Announcements and Acknowledgements

7. Staff Reports - **TAB 7**

**** Reminder only Executive Staff required to attend meeting – any questions on staff reports please defer to Chief Black or Tanya**

Chief Black
Executive Chiefs: Brummel, Operations & Training
Tracer, Support Services
PIO/HR Activities
Finance
District Secretary
MSO
Battalion Chiefs

8. Committee/Workgroup Reports

- A. Budget Committee - *Did not meet*
- B. Facilities Committee - *Did not meet*
- C. Data Group - *Did not meet*
- D. CRR Group

TAB 8D

9. JeffCom Report

TAB 9

10. Local 2032 Report

11. Public Comment – (for items on the agenda, 3 minutes per person)

12. Old Business

- A. Strategic Plan – Implementation Tool (*Informational*)
- B. Resolution 24-05 Surplus of Marine 14 “Volunteer” (*Action needed*)

TAB 12A

TAB 12B

13. New Business

- A. Policy/SOG Updates – (*Action needed, See attached list*)
- B. Apparatus Maintenance and Repair ILA with NKFR (*Informational*)
- C. Job Description Review (*Informational*)
- D. Finance Manager Contract Extension (*Informational*)
- E. PM School (*Informational*)
- E. CWPP Update (*Informational*)

TAB 13A

TAB 13B

TAB 13C

TAB 13D

14. Upcoming Topics/Events

- Fire Rescue Fest 10/12/24
- AFG and SAFER Grants
- Professional Development SOG (FF2, FO, etc.)
- Administrative Reorganization
- Implementation of Sharepoint
- Marine Program Enhancement
- Annual Work Plan Development
- Drug Free Workplace SOG update

**Good of the Order –
Adjournment**

****Any attached documentation is subject to change without notice, as additions/deletions may be required. Confidential information is excluded from public viewing****